



# Safeguarding at Winchester Cathedral

## Promoting a Safer Church

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The care and protection of children, young people and adults involved in Church activities is the responsibility of everyone who participates in the life of the Church.

### RECOGNISE

Main forms of abuse / potential indicators:

**Physical:** bruises, burns, cuts, bites, fractures, wounds etc, which do not have an explanation.

**Emotional:** untypical changes in mood or behaviour, withdrawn or clingy. Depression, aggression, extreme anxiety, low self-esteem.

**Neglect:** Poor appearance/hygiene, rashes, sores, lice. Constant hunger, inadequate care, clothing, supervision. Untreated medical conditions.

**Sexual:** Sexual knowledge/ behaviour inappropriate to age or development stage, sexual drawings or language, genital pain, itching or bruising, unexplained sexually transmitted or genital infections. Unexplained fear, aggression, becoming withdrawn, self-harm, bedwetting, nightmares, eating disorders.

**Grooming:** gaining trust of an individual, family, church in preparation for abuse.

**Domestic Violence/Abuse:** incidents/pattern of controlling, coercive or threatening behaviour, violence or abuse between those aged 16+ who are/were intimate partners or family members.

**Financial:** unexplained disappearance of funds or valuables, sudden changes in bank accounts or wills, lack of money for essentials.

**Discriminatory:** e.g. on grounds of age, gender, race, culture, religion, sexuality or disability.

**Institutional abuse:** e.g. within a care home etc

**Spiritual:** using faith, spirituality, trust to manipulate and control people.

**Online Abuse Bullying/Cyberbullying Child Sexual Exploitation Modern Slavery Criminal Exploitation**

### RESPOND

We may become aware of abuse allegations or concerns in a number of ways.

A disclosure from an individual, someone who knows them, or you may witness abuse directly.

An allegation about someone's conduct or concern about their behaviour.

**All concerns and allegations must be taken seriously and acted upon.**

#### DO NOT:

Attempt to investigate yourself.

Discuss the case with anyone else.

Speak to the person who is the subject of the allegation / concern.

Ignore it.

#### WITH A PERSON MAKING A DISCLOSURE:

Never promise to keep a secret, or confidentiality. Tell them you may need to share this.

Assure them they are not to blame for what happened.

Reassure the person they have done the right thing by telling you.

React calmly, be aware of non-verbal messages and body language.

Listen, do not ask leading questions or investigate. Avoid making comments or judgements.

Tell them what you are going to do and that they will be told what is happening at each stage.

Refer as soon as possible to the Cathedral Safeguarding Officer or to the Diocesan Safeguarding Manager.

Find support for yourself.

## RECORD

Make full notes of what you are told – including names, the person making the disclosure / referral, date and time.

Date and sign your notes.

Use the words the child / vulnerable adult used – do not 'translate' into proper names etc. As far as possible use the exact words used in the disclosure.

If someone else is making an allegation or raising a concern you will need to include their contact details.

The original document should be forwarded to the Cathedral Safeguarding Manager. If you type up the notes, please forward a copy of these to the Cathedral Safeguarding Manager, along with the handwritten notes.

### WHAT TO RECORD:

**Who** was involved – names of key people

**What** happened – facts not opinions

**Where** it happened

**When** it happened – date and time

**Whom** it was referred to

## REFER

You are not expected to be an expert in these areas.

All allegations, disclosures and concerns must be acted upon as soon as possible. Do not investigate yourself.

### ALL ALLEGATIONS, DISCLOSURES AND CONCERNS MUST BE REFERRED TO:

#### Cathedral Safeguarding Manager

Emma Bourner

01962 857281 / 07393 12 66 49

[safeguarding@winchester-cathedral.org.uk](mailto:safeguarding@winchester-cathedral.org.uk)

#### Diocesan Safeguarding Manager

Jackie Rowlands

01962 737317 / 07921 865 374

[safeguarding@winchester.anglican.org](mailto:safeguarding@winchester.anglican.org)

Children & Families' Out of Hours Service

0300 555 1373

IF THERE IS IMMEDIATE RISK OR DANGER PLEASE  
CONTACT THE POLICE ON 999

For full details of our safeguarding policy please  
see our website:

[www.winchester-cathedral.org.uk](http://www.winchester-cathedral.org.uk)

## CONTACTS / HELPLINES

- NSPCC 0808 800 5000
- Childline 0800 1111
- Stop It Now – preventing child sexual abuse 0808 1000 900
- NAPAC – supporting recovery from childhood abuse 0808 801 0331
- Samaritans 0330 094 5717
- Family Lives – parenting and family support 0808 800 2222

## CONTACTS / HELPLINES

- Refuge - National Domestic Abuse Helpline 0808 2000 247
- Hourglass - Action on Elder Abuse 0808 808 8141
- Men's advice line for men experiencing domestic abuse 0808 801 0327
- Modern slavery and exploitation helpline 08000 121 700
- Safe spaces – helpline for those who have been abused by anyone in the church 0300 303 1056